

STAFF REPORT

DATE: April 28, 2025
TO: Sacramento Regional Transit Board of Directors
FROM: Henry Ikwut-Ukwa, VP, Capital Programs
SUBJ: APPROVING THE FIFTH AMENDMENT TO THE CONTRACT
FOR GENERAL ENGINEERING SUPPORT SERVICES – 2020
WITH MARK THOMAS & COMPANY, INC. AND WORK ORDER
NO. 7.4 TO THE CONTRACT

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approving the Fifth Amendment to the Contract for General Engineering Support Services – 2020 with Mark Thomas & Company, Inc. (“Mark Thomas GESS – 2020 Contract”), will allow for timely execution of multiple Work Orders/Work Order amendments, allow SacRT to move forward with the Dos Rios Station Project and the Watt Avenue/Interstate 80 Transit Center Improvement Project, and ensure continuity of design services for additional projects. Approving Work Order No. 7.4 will restore funding to the Work Order for design support during construction of the Dos Rios Station that was previously approved by the Board.

FISCAL IMPACT

The Mark Thomas GESS – 2020 Contract was awarded in 2020 (Resolution No. 20-09-0089) with a Total Consideration amount of \$3,000,000.00. The Third Amendment to the Contract increased the Total Consideration by \$1,000,000.00, to \$4,000,000.00 (Resolution No. 2023-06-067). Funds are encumbered and applied against the Total Consideration for specific projects as Work Orders are issued.

To date, 24 Work Orders (some of which have been amended) have been issued under the Contract. When the Board was asked to approve Work Order No. 7.2 in March (for design support during construction of the Dos Rios Station project), that action inadvertently put the value of all Work Orders above the maximum total consideration amount, to \$4,582,679.21, although the costs actually incurred and invoiced remain well below that amount.

After this issue was identified, Staff issued Work Order No. 7.3 to reduce the maximum allowable total consideration for design support for the Dos Rios Station project and bring the total for all issued Work Orders under the maximum total consideration amount. However, there is a continuing need for design support services for the Dos Rios Station

project. In addition, Work Order No. 25 for \$45,483.91 for required bridge inspections is pending and further Work Orders may be required prior to the Contract expiration in September 2025.

Staff is therefore requesting that an additional \$1,000,000.00 be added to the Contract Total Consideration (through the Fifth Amendment) to allow for continued services until the end of the Contract term. The funding sources will be identified for each individual Work Order as it is approved by the General Manager or Board, as applicable.

In addition, Staff is requesting that the Board approve Work Order No. 7.4 to restore the required funding for design support during construction of the Dos Rios project. The funds for this Work Order amendment (\$592,810.71) were already budgeted and the expenditure was approved by the Board in March with the approval of Work Order No. 7.2.

DISCUSSION

The base term of the Mark Thomas GESS - 2020 Contract was extended by two years as part of the Third Amendment and will expire September 20, 2025. Increasing the maximum total consideration and approving Work Order No. 7.4 will allow for new Work Orders to be issued and existing Work Orders to be amended through the end of the Contract term to provide needed engineering support.

RESOLUTION NO. 2025-04-029

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

April 28, 2025

APPROVING THE FIFTH AMENDMENT TO THE CONTRACT FOR GENERAL ENGINEERING SUPPORT SERVICES – 2020 WITH MARK THOMAS & COMPANY, INC. AND WORK ORDER NO. 7.4 TO THE CONTRACT

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Fifth Amendment to the Contract for General Engineering Support Services – 2020 by and between the Sacramento Regional Transit District (therein “SacRT”) and Mark Thomas (therein “Consultant”), whereby the Total Consideration is increased by \$1,000,000.00, from \$4,000,000.00 to \$5,000,000.00, is hereby approved.

THAT, Work Order No. 7.4, whereby the total not-to-exceed amount for design support during construction for the Dos Rios Station project is increased by \$592,810.71, from \$688,023.13 to \$1,280,833.84, is hereby approved.

THAT, the General Manager/CEO or his designee is hereby authorized and directed to execute the Fifth Amendment and Work Order No. 7.4.

RICK JENNINGS, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary